



Spring Lake Park Schools
District Services Center
1415 81st Avenue NE
Spring Lake Park, MN 55432

SCHOOL BOARD REGULAR MEETING
District Services Center
Tuesday, January 9, 2018

AGENDA

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

B. AGENDA APPROVAL

1. Motion by _____, seconded by _____, to approve the agenda as presented.

2. Motion by _____, seconded by _____, to approve the agenda with the following change(s):

a. _____ b. _____

C. SOME FUTURE EVENTS (Please check the District Calendar and Resource Guide or the District website at www.springlakeparkschools.org for a complete list of monthly events)

- Monday, January 15, 2018 - No School for Students or Staff; buildings, child care, and District Services Center (DSC) closed
- Tuesday, January 23, 2018 School Board Work Session at DSC, 6:00p.m.
- Tuesday, February 13, 2018 School Board Regular Meeting at DSC, 7:00p.m. with Communication to the Board and Administration at 6:45p.m.

D. CONSENT AGENDA

Motion by _____, seconded by _____, to approve the following items of the consent agenda:

1. Minutes of the December 12, 2018 School Board Regular Meeting D-1

2. Bills Paid for November 2017, in the following amounts:

BILLS PAID	
November 2017	
Fund	Total Payments
General	\$2,624,082
Food Service	300,387
Community Education	130,678
Debt Service	-
Trust and Agency	2,250
Building Construction	1,722,030
Internal Service Funds	74,213
OPEB Debt Services	-
OPEB Trust Account	-
TOTAL	\$4,853,640

3. Personnel Items

D-3

E. DISCUSSION, REPORTS, INFORMATION ITEMS

1. **Engaged, Enthusiastic Learners:** Align work of adults to continuously improve personalized instruction and responsiveness to meet our students' unique and varied needs
 - Accelerating Student Learning: Project Update
 - Dr. Hope Rahn, Director of Learning and Innovation
 - Ms. Amy Bjurlin, Coordinator of Curriculum, Learning Design, and English Learners
 - Ms. Sarah Gatlin, Lead EL Specialist
2. **Communications and Connections:** Increase the connection, engagement and support of our families and community
 - #SLPPantherProud: Project Update
 - Mr. Bob Noyed, Director of Communication and Marketing
 - Ms. Coley Fehringer, Communications Specialist
 - Ms. Tara Drey, Communications Specialist
3. **Effective Operations:** Improve our effective management of human, financial and physical resources
 - Monthly Financial Report for November 2017
 - Ms. Amy Schultz, Director of Business Services

4. Superintendent's Report

Dr. Jeff Ronneberg,
Superintendent of Schools

Each meeting the Superintendent will take a few moments to update the Board on general items of interest such as accounts of visits to schools and classrooms, news about students and staff, community connections, or observations on past or upcoming events.

F. ACTION ITEMS

1. Acknowledgment and Acceptance of Gifts

Motion by _____, seconded by _____ to adopt the following resolution:

WHEREAS, School Board Policy 706 establishes guidelines for the acceptance of gifts to the District; and

WHEREAS, Minnesota Statute 465.03 states that a School Board may accept a gift of real or personal property by the adoption of a resolution approved by two-thirds of its members;

THEREFORE, BE IT RESOLVED, that the School Board of Spring Lake Park Schools accepts with appreciation the gifts as shown in attachment F-1.

Roll Call:

G. BOARD FORUM AND REPORTS (IF ANY)

The Board Forum provides individual School Board members an opportunity to share with the School Board items of interest and information.

H. ADJOURNMENT

Motion by _____, seconded by _____, to adjourn the meeting.

ATTACHMENT D-1

**MINUTES OF THE SCHOOL BOARD REGULAR MEETING
School Board, Independent School District 16
Spring Lake Park, MN
Tuesday, December 12, 2017**

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chairperson Stroebel called the meeting to order at 7:00pm.
The following School Board members were present: John Stroebel, Jodi Ruch, Jim Amundson, Amy Hennen, Tony Easter, Kelly Delfs, and Marilyn Forsberg, along with Superintendent Jeff Ronneberg and Student Council School Board Representative Emily Lall.
School Board members absent: None.

B. AGENDA APPROVAL

Motion by Ruch, seconded by Forsberg, to approve the agenda with the following change(s):
a. addition of Resolution to Fully Fund Special Education Services (Federal Level resolution)
b. addition of action item to approve Administrators Agreement for 2017-2018 and 2018-2019.
c. inclusion of school board minutes from November 2017 meetings
Motion carried unanimously with all members present voting yes. (7-0)

C. SOME FUTURE EVENTS (Please check the District Calendar and Resource Guide or the District Website at www.springlakeparkschools.org for a complete list of monthly events)
- Monday, December 25, 2017 - Tuesday, January 2, 2018, No School; DSC and Child Care hours listed on the District Website
- Tuesday, January 9, 2018 School Board Organizational and Regular Meeting, 7:00 p.m. - with Communication to the Board and Administration at 6:45 p.m.

D. CONSENT AGENDA

Motion by Easter, seconded by Hennen, to approve the following items of the consent agenda:
1. Minutes of the November 14, 2017 School Board Work Session and Minutes of the November 14, 2017 School Board Regular Meeting
2. Bills Paid for October 2017, in the following amounts:

BILLS PAID October 2017	
Fund	Total Payments
General	\$2,655,859
Food Service	136,695
Community Education	122,326
Debt Service	-
Trust and Agency	8,650
Building Construction	1,831,094
Internal Service Funds	83,364
OPEB Debt Services	-
OPEB Trust Account	-

TOTAL

\$4,837,988

3. Personnel Items

I. EMPLOYMENTS

Name	Location	Position	Start Date	New or Replace
Rachel Bentley	SLPHS	Child Care Assistant Teacher	11/21/2017	Replace
Augustus Brooks	SLPHS	Special Education Teacher, ASD (0.5 FTE)	12/5/2017	Replace
Nathan Halverson	SLPHS	Custodian	11/27/2017	Replace
Zachary Ruch	Lighthouse	Physical Education/Health Teacher (0.5 FTE)	12/11/2017	Replace
Jan Saxhaug	SLPHS	Social Studies Teacher	12/4/2017	New

II. TERMINATIONS/RESIGNATIONS/NON-RENEWAL OF CONTRACT

Name	Location	Employee Group	Notes
Whitney Chase	PT	Paraprofessionals	Resignation as of November 30, 2017
Nathan Halverson	SLPHS	Paraprofessionals	Resignation as of November 24, 2017
Faaria Husain-Pye	SLPHS	Clerical	Resignation as of November 30, 2017
Mary Martin	DSC	Paraprofessionals	Retirement as of January 3, 2018
Amy Nordlund	PT	Teachers	Resignation as of November 28, 2017
Tarah Pierce	SLPHS	Nutrition Services	Resignation as of November 15, 2017
Alexandra Tish	NP	Paraprofessionals	Resignation as of November 30, 2017

III. LEAVES OF ABSENCE

Name	Location	Employee Group	Notes
Rachel Ellis	PT	Teachers	November 7, 2017 through January 3, 2018
Lori Henry	SLPHS	Teachers	December 12, 2017 through January 19, 2018
LaToiya Jefferson	DSC	Unaffiliated	November 14, 2017 through December 8, 2017
Amy Nordlund	PT	Teachers	September 19, 2017 through November 22, 2017
Christa Zirbes	DSC	Unaffiliated	January 25, 2018 through April 18, 2018

Motion carried unanimously with all members voting yes. (7-0)

E. PRESENTATIONS, SPECIAL GUESTS, AND RECOGNITIONS

1. 2017 Budget and Property Tax Presentation (Truth in Taxation) - Ms. Amy Schultz, Director of Business Services, reviewed the current year budget for Spring Lake Park Schools and the proposed property tax levy. Ms. Schultz shared budget, revenue and expenditure information along with an explanation of factors that change property taxes. She also reviewed various levy categories by fund, levy adjustments, and market value history. The school district will under-levy the maximum by just over \$600,000 in order to reduce the impact to taxpayers. Additionally, since 2010 bonds have been

refunded four times, reducing future tax levies by nearly \$13,000,000. Time was allowed for public comment and questions following the presentation. No members of the public came forward.

2. Comprehensive Annual Financial Report for Fiscal Year Ending June 30, 2017 - Ms. Amy Schultz introduced Mr. Aaron Nielson, MMKR Certified Accountants, an independent auditor for the district. Mr. Nielson gave a review of the issued Management Report, which summarizes the results of the annual audit, including the audit opinions and findings, fund balances, expenditures, financial position of the district, and brief history of the number of students served. An unmodified, or clean, opinion of the district's financial statement was issued.

F. DISCUSSION, REPORTS, INFORMATION ITEMS

1. **Effective Operations:** Improve our effective management of human, financial, and physical resources.

Monthly Financial Report for October 2017 - Ms. Amy Schultz, Director of Business Services, reviewed the monthly financial report for October 2017 including treasurer's report, expenditures, and revenue.

Facilities Project Update: Boundary Study Update - Ms. Amy Schultz, Director of Business Services, Dr. Ronneberg, Superintendent - The boundary study is driven by the facilities study that started back in 2010, passage of the 2016 bond referendum, resulting in the building of a new elementary school, Centerview Elementary. Dr. Ronneberg gave a brief review of the guiding change and boundary process - these documents are on the district website as well. Ms. Schultz reviewed the work of the design and input teams in developing over 30 boundary options, which were narrowed down to 4 using parameters of the Guiding Change. Online surveys and community meetings were held to get additional input. Dr. Ronneberg shared that based on the information gathered throughout the whole process Option Y is recommended as the new attendance boundaries beginning in the 2018-2019 school year. Work on boundary implementation will include discussion around possible intra-district transfers options, special education programming, possible option for current 3rd graders to stay at their current school for 4th grade, existing intra district transfers. Key boundary implementation dates were shared and include letters to families prior to winter break, informational meetings in January for those students/families assigned to Centerview Elementary, meetings for parents with students involved in the Westwood grade 5-8 transition, intra-district requests. Board members thanked Ms. Schultz, Dr. Ronneberg, parents, and staff for all the time and work spent on the boundary process. Dr. Ronneberg thanked all the parent, staff, and community volunteers who have given so much of their time. Chairperson Stroebel commented that the boundary conversation which started many years back when the student enrollment increase started, is in its finishing stages.

2. Superintendent's Report - Dr. Jeff Ronneberg, Superintendent, encouraged people to check out the Panther Store winter sale for Panther gear. He thanked Member Delfs and Chairperson Ruch for their many years of service to Spring Lake Park Schools.

G. ACTION ITEMS

1. Certification of Final 2017 Payable 2018 Property Tax Levy

Motion by Amundson, seconded by Forsberg, to adopt the Final 2017 Payable 2018 Property Tax Levy and to certify the amounts to the Anoka County Department of Property Tax Administration.

<u>Fund</u>	<u>Certified 2017 Levy</u>
General	\$11,500,694.47
Community Services	\$ 483,935.77
General Debt Service	\$ 9,934,639.30
OPEB Debt Service	\$ 944,871.76
TOTAL	\$22,864,141.30

Motion carried unanimously with all members voting yes. (7-0)

2. Award Bids for Spring Lake Park High Schools Phase II Projects

Motion by Forsberg, seconded by Hennen, to award bids for Phase II Projects at Spring Lake Park High School, as presented at this meeting. Motion carried unanimously with all members voting yes. (7-0)

3. Award Bid for Centerview Elementary Casework

Motion by Ruch, seconded by Easter, to award bids for casework at Centerview Elementary School, as presented at this meeting. Motion carried unanimously with all members voting yes. (7-0)

4. Elementary School Boundaries

Motion by Delfs, seconded by Ruch, to approve the Elementary Boundaries as presented this evening, for implementation beginning with the 2018-19 school year. Motion carried unanimously with all members voting yes. (7-0)

5. Approval of Second Reading of New Policy

Motion by Easter, seconded by Amundson, to approve the second reading of the following new policy:

621 Early Entrance

Motion carried unanimously with all members voting yes. (7-0)

6. Resolution Establishing Combined Polling Places for School District Elections Not Held on the Day of a Statewide Election

Motion by Amundson, seconded by Easter, to adopt the following resolution:

RESOLUTION ESTABLISHING COMBINED POLLING PLACES
FOR SCHOOL DISTRICT ELECTIONS NOT HELD ON THE DAY OF A STATEWIDE ELECTION

BE IT RESOLVED by the School Board of Spring Lake Park Independent School District #16, State of Minnesota, as follows:

1. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for school district elections are those precincts or parts of precincts located within the boundaries of the school district which have been established by the cities or towns located in whole or in part within the school district. The board hereby confirms those precincts and polling places so established by those municipalities.

2. Pursuant to Minnesota Statutes, Section 205A.11, the board may establish a combined polling place comprised of several municipal precincts for school elections not held on the day of a statewide election. The combined polling places are to be established annually, prior to December 31, to serve the precincts specified for all school district special and general elections not held on the same day as a statewide election. Each combined polling place must be a polling place that has been designated by a county or municipality. Those combined polling places are listed below:

Precinct 1: Encompasses all territory in Spring Lake Park ISD #16 located in the Cities of Fridley and Spring Lake Park.

Precinct 2: Encompasses all territory in Spring Lake Park ISD #16 located in the City of Blaine.

3. Pursuant to Minnesota Statutes, Section 205A.11, the following polling places are hereby designated for said combined precincts for all special and general elections not held on the same day as a statewide election:

Precinct 1: Woodcrest Elementary School
880 Osborne Road NE
Fridley, MN

Precinct 2: National Sports Center - The Welcome Center
1750 105th Ave NE
Blaine, MN

4. Pursuant to Minnesota Statutes, Section 205A.09, the polling places will remain open for voting for school district elections between the hours of 7:00 a.m. and 8:00 p.m.

5. The Clerk shall also file a certified copy of this resolution with said County Auditor.

Roll Call: Ayes: Amundson, Ruch, Hennen, Forsberg, Delfs, Easter, Stroebel; Nays: None

Resolution was adopted.

7. Acknowledgment of Gifts

Motion by Delfs, seconded by Forsberg, to acknowledge gifts to the district:

WHEREAS, School Board Policy 706 establishes guidelines for the acceptance of gifts to the District; and

WHEREAS, Minnesota Statute 465.03 states that a School Board may accept a gift of real or personal property by the adoption of a resolution approved by two-thirds of its members;

THEREFORE, BE IT RESOLVED, that the School Board of Spring Lake Park Schools accepts with appreciation the gifts as shown in attachment G-7.

**Spring Lake Park Schools ISD 16
Donation summary for December 12, 2017 Regular Board Meeting**

Monetary Donations

Description	Value	Donor	Purpose/To
Monetary	\$1,169.56	Lighthouse School - PTO	Lighthouse School - Field Trip busing donation
Monetary	\$ 50.00	Walmart	Park Terrace Elementary - Thanksgiving Baskets

Monetary	\$ 250.00	Traveling Basketball	For iPad for high school basketball team use
Total	\$ 1,469.56		

Non-Monetary Donations

Description	Donor	Purpose/To
personal hygiene items	Noreen Johnson	Athletics & Activities students
Gloves	Karen Nusbaum	Northpoint Elementary students
Misc. School Supplies	Kumon	Northpoint Elementary students
Boxes of paperclips	Famous Footwear/Minh Doan-Cremeen	Northpoint Elementary teachers
Discount at Cub Foods	Cub Foods	Park Terrace Elementary - for Thanksgiving Day basket turkeys
Hats	Helen Paajanen	Westwood Intermediate School students
Case of paper class room set of fire starter kits	Arthur Saldana	Westwood Middle School - supplemental STEM supplies

Roll Call: Ayes: Easter, Delfs, Forsberg, Ruch, Hennen, Amundson, Stroebel; Nays: None.

Resolution was adopted.

8. Presentation of Bells to Departing School Board Members - Resolution Honoring Departing School Board Members Kelly Delfs and Jodi Ruch
Motion by Delfs, seconded by Hennen, to adopt the following resolution:

WHEREAS, Kelly Delfs has served on the School Board of Independent School District 16 for a total of 26 years; and

Jodi Ruch has served on the School Board of Independent School District 16 for a total of 12 years; and

WHEREAS, they both have always championed the needs of children and students; and

WHEREAS, they have unselfishly given of themselves to represent the students, staff, parents, and the residents of District 16 honestly and fairly; and

WHEREAS, we, Kelly and Jodi's Board colleagues and staff associates wish to recognize them for their work and dedication to make District 16, Spring Lake Park Schools, a better place to learn and work.

NOW THEREFORE BE IT RESOLVED, the School Board of Independent School District 16 extends the District's gratitude to Kelly Delfs and Jodi Ruch for their selfless work for the district, and our best wishes for their good health, happiness, and a personally rewarding future.

Roll Call: Ayes: Hennen, Easter, Forsberg, Amundson, Delfs, Ruch Stroebel; Nays: None

Resolution was adopted.

Chairperson Stroebel thanked Ruch and Delfs for their time on the board and mentioned how much he learned from Kelly. Member Forsberg commented that Delfs and Ruch are remarkable women, balancing so many things along with being members of the board.

Chairperson Stroebel presented bells to Ruch and Delfs.

9. Resolution to Fully Fund Special Education Services (Federal level resolution)

Motion by Forsberg, seconded by Easter, to adopt the following resolution:

Resolution to Fully Fund Special Education Services (Federal Level)

WHEREAS, local boards of education place a very high priority on ensuring that ALL students receive high quality special education programs and instruction; and

WHEREAS, in 1975 Congress enacted the Education for All Handicapped Children Act (P.L. 94-142) now known as The Individuals with Disabilities Act IDEA to: improve access to education for children with disabilities by guaranteeing a Free Appropriate Public Education (FAPE) in the least restrictive environment; assure that the rights of children with disabilities and their parents are protected; assist States and school systems to provide for the education of all children with disabilities; and to assess and assure the effectiveness of efforts to educate all children with disabilities; and

WHEREAS, when IDEA became law in 1975, the federal government promised to fund 40 percent of the additional cost of educating children with disabilities; and yet the federal government has failed to adequately fund the mandated programs and services arising under IDEA, never providing more than 15 percent of the additional cost; and

WHEREAS, sufficient federal funding for IDEA would significantly enhance the ability of local school systems to provide an excellent education for all students; and

WHEREAS, the special education cross-subsidy continues to be a major obstacle for Minnesota School Districts to grapple with, due to the growing number of students receiving special education, more specialized services and rising costs associated with those services and inadequate funding; and

WHEREAS, the state special education funding system has not kept pace with the rising cost of mandated services and supports for students with special needs; and,

WHEREAS, the cross-subsidy for Minnesota school districts for FY2016 is \$679 million; a 5.6 percent increase from FY2015; and

WHEREAS, between rising need and insufficient state and federal aid, the amount of funding school districts as a whole in Minnesota will be forced to pay for special education costs will reach an average of \$815 per student in FY17;

NOW, THEREFORE, BE IT RESOLVED, that we urge the President and Legislature to strenuously advocate for significant increases in federal special education funding and meaningful special education reforms at the federal and state levels; and

NOW, THEREFORE, BE IT RESOLVED, that the State of Minnesota calls upon the Congress of the United States to pass appropriate legislation in order to increase funding for federal special education mandates to meet the urgent financial special education needs of our cities and towns; and

BE IT FURTHER RESOLVED, that the Secretary of the Senate cause a copy of this resolution to be delivered to all United States Representatives and Senators representing Minnesota in the Congress of the United States.

Roll Call: Ayes: Ruch, Delfs, Amundson, Hennen, Easter, Forsberg, Stroebel; Nays: None.

Resolution was adopted.

H. BOARD FORUM AND REPORTS

Student Council School Board Representative gave a brief update on activities/athletics at Spring Lake Park High School.

Member Amundson said thank you to Member Delfs and Chairperson Ruch for their hard work, laughs, and service.

Chairperson Ruch thanked each member of the board and Dr. Ronneberg for their support and leadership during her 12 years on the board. She stated that she feels good about the state of the district and what the board has accomplished as a team.

Member Forsberg gave a brief update on NEMetro 916, AMSD, and her attendance at the recent Park Terrace PTO meeting.

Member Hennen attended the recent high school PAC (parent advisory committee) meeting. Dr. Ronneberg encouraged parents to take advantage of the parent meeting opportunities at the high school.

Member Delfs thanked family and friends for their support in her 26 years on the board and mentioned that the district has come a long way in the past 26 years.

I. CLOSED SESSION

Motion by Easter, seconded by Forsberg, to enter into Closed Session to discuss employee negotiations. Motion carried unanimously with all members voting yes. (7-0) Entered into Closed Session at 8:31pm.

Motion by Ruch, seconded by Forsberg, to reconvene the meeting. Motion carried unanimously with all members voting yes. (7-0) Meeting reconvened at 8:40pm.

G. ACTION ITEMS, continued

10. Approval of Spring Lake Park Administrators Agreement for 2017-2018 and 2018-2019
Motion by Delfs, seconded by Hennen, to approve the proposed 2017-2018 and 2018-2019 agreement between Spring Lake Park School District 16 and the Spring Lake Park Administrators as negotiated and recommended by the School Board Negotiation Committee and the Administration.

Motion carried unanimously with all members voting yes. (7-0)

J. ADJOURNMENT

Motion by Ruch, seconded by Delfs, to adjourn the meeting. Motion carried unanimously with all members voting yes. (7-0) Meeting adjourned at 8:42pm.

ATTACHMENT D-3



PERSONNEL AGENDA ITEMS

SPRING LAKE PARK SCHOOLS

High expectations. High achievement for all. No excuses.

DATE: January 3, 2018
TO: Dr. Jeff Ronneberg, Superintendent
FROM: Ryan Stromberg, Director of Human Resources and Organizational Development
RE: Personnel Agenda Items for the January 9, 2018 School Board Meeting

I. EMPLOYMENTS

Table with 5 columns: Name, Location, Position, Start Date, New or Replace. Rows include Cory Canaday, Jillian Fagerness, Hoang Truong, and Hannah Zobitz.

II. TERMINATIONS/RESIGNATIONS/NON-RENEWAL OF CONTRACT

Table with 4 columns: Name, Location, Employee Group, Notes. Rows list resignations for William Bennett, Teresa Klose, Marie Kopp, Austin Johnson, Rachael Johnston, Gina Perfetti, Robert Schleicher, Richard Sill, and Alanea Urbaniak.

III. LEAVES OF ABSENCE

Table with 4 columns: Name, Location, Employee Group, Notes. Row for Sarah Byrdziak, DSC, Clerical, February 9, 2018 through May 3, 2018.

ATTACHMENT F-1

**Spring Lake Park Schools ISD 16
Donation summary for January 9, 2018 Regular Board Meeting**

Monetary Donations

Description	Value	Donor	Purpose/To
Monetary	\$ 500.00	Wayne Hoeschen	Donation to Debate Team
Monetary	\$ 60.00	Deluxe Corporation	Northpoint Elementary
Monetary	\$ 22.00	Target Corp	Northpoint Elementary
Monetary	\$ 500.00	Croix Oil Company	Northpoint Elementary Education Grant
Monetary	\$ 50.00	Atlas Chiropractic	Panther Pantry
Monetary	\$ 10.00	Darlene Skogen	Panther Pantry
Monetary	\$ 20.00	Linda LaFond	Panther Pantry
Monetary	\$ 50.00	Jessica Rudnitski - Atlas Chiropractic	Panther Pantry
Monetary	\$ 25.00	Robin Nori - Atlas Chiropractic	Panther Pantry
Monetary	\$ 50.00	Vernette Karnowski - Atlas Chiropractic	Panther Pantry
Monetary	\$ 100.00	Medtronic, yourcause, LLC	Park Terrace Elementary Activities
Total	\$ 1,387.00		

Non-Monetary Donations

Description	Donor	Purpose/To
Office Supplies	Jeanette Sulander	Community Education Office
Food	Lucy Lira, Atlas Chiropractic, Westwood Intermediate, Westwood MS,	Panther Pantry
Hats / Mittens	Emmanuel Christian Center	Park Terrace Elementary student needs
Hats / Mittens	Grandma Fae	Woodcrest Spanish Immersion student needs