

# Technology Continuous Improvement Plan 2008 - 2011

Spring Lake Park Schools  
School District 16

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**OFFICIAL SUBMISSION CERTIFICATION**

This 2008-2011 Technology Plan is the official submission of the

\_\_\_\_\_ (name of school, school district, regional public library system, or public library).

\_\_\_\_\_  
 Signature of Superintendent, School Administrator, or Regional Public Library System Administrator and System Governing Board Chair, or Public Library Director

\_\_\_\_\_  
 DATE

# Criteria I: Planning and Needs Assessment

## Organizational Leadership and Technology Planning

### Organization Leadership:

#### School Board:

Jim Amundson  
Marilynn Forsberg  
Colleen Vranish  
Kelly Delfs  
Gary Brisbin  
Jodi Ruch  
John Stroebel

Chairperson  
Vice-Chairperson  
Treasurer  
Clerk  
Director  
Director  
Director

Superintendent of Schools  
Assistant Superintendent  
Community Services, Director  
Business Services, Director  
Special Education, Director  
District Technology Coordinator  
District Technology Services  
Assessment and Instructional Coordinator  
Spring Lake Park High School Principal  
Westwood Middle School Principal  
Learning Alternatives Director  
Kenneth Hall Elementary School Principal  
Park Terrace Elementary School Principal  
Westwood Elementary School Principal  
Woodcrest Elementary School Principal

Don Helmstetter, Ph. D.  
Jeff Ronneberg, Ed. D.  
Karen Schaub  
Jim Westrum  
Tom Ambrasas  
Steven Price  
Steven Halvorson  
Jereyne Nemanich  
Frank Herman  
Paula Hoff  
Scott Anderson  
Van Jordahl  
Claudia Hagberg  
Tom Larson  
Mike Callahan

### **Individuals involved with developing this plan**

#### District Technology Planning Committee:

##### Planning Group Leaders

District Technology Coordinator  
Assessment and Instructional  
Technology Coordinator  
District Technology Services

Steven Price  
Jereyne Nemanich

Steve Halvorson

##### School-Level Members

Media Specialist  
Media Specialist  
Media Specialist  
District Communications Coordinator  
Director of Teaching Learning and Accountability  
Fiscal and Human Resources

Caroline King  
Barb Mewaldt  
Veronica Bong  
Jim Elert  
Jeff Ronneberg, Ed. D.  
Jim Westrum

##### Input from several

District Staff and Systems Improvement Accountability Council

## Demographics of School District

With over 4,500 students, Spring Lake Park Schools are in a growth mode which will continue to require technology support across a large and dispersed learning campus that includes three K-3 elementary schools, a grades 4-5 elementary school, a 6-8 middle school, a four-year high school, a Learning Alternatives Area Learning Center and district offices. The February 2006 bond referendum provides for extensive physical site improvements to existing schools as well as construction of a new K-3 elementary school.

District 16 serves 4741 students and employs 617 full and part-time staff.

### School Populations:

Spring Lake Park High	1280
Westwood Middle School	1092
Westwood Intermediate	609
Park Terrace Elementary	473
Woodcrest Elementary	507
Kenneth Hall Elementary	405
Learning Alternatives	375

Other information:

#### **Funding**

District 16 has recently come out of Statutory Operating Debt. This was a challenge in implementing the previous technology plan. Staff development funds were also significantly reduced due to financial constraints. We are now experiencing restoration.

#### **Growth and Changing Community**

Although portions of the District 16 community are maturing, there is anticipated growth in the Blaine area that will provide new students to the district. In 2005, Spring Lake Park passed a bond referendum which will provide facility improvements to all of our sites and include the construction of a new K-3 elementary school in the Blaine area.

# Needs Assessment: Analysis of our Current State vs. Ideal State

## Success System: Indicators of Success

- Student Learning and Development
- Safe and Healthy Working and Learning Environment
- Effective Operations and Stewardship of Resources
- Family and Community Connections and Partnerships
- Attraction and Ongoing Development of High Quality Staff

*After careful analysis of district-wide data related to our Success System, and a reflection on our current practices and progress towards our technology priorities, we have identified the following key accomplishments, challenges, and emerging questions. This analysis resulted in the identification of our technology priorities:*

## Strengths/Key Accomplishments...

- \* Implementation of Tech Tutor
- \* Established mobile labs
- \* New computer labs at all elementary schools
- \* Implementation of a district wide help desk
- \* Enhanced teacher and a parent connections
- \* Implementation of an online assessment data resource to assist in the analysis of student data.
- \* Purchase of curriculum mapping tool
- \* Redesign and development of the District web page
- \* Integration of online videos on the district webpage
- \* Continue to maintain a secure network environment
- \* Implemented a secure wireless infrastructure
- \* The centralized data center was designed for security, efficiency and redundancy
- \* Improved emergency and data backup systems
- \* Successful bond referendum
- \* Support of the Panther Foundation by enhancing student resources
- \* Provide online safety training to grades 5-8
- \* Provide community online safety
- \* Purchasing and implementation of technology aligns with district and school priorities
- \* Technology in the district is not a silo. It has a place as a staff resource and a place as a student resource to benefit the work of staff and supporting student achievement.

## Challenges...

- Limited resources
  - Technology hardware outdated
  - Lack of set budget to support an ongoing replacement plan
  - Time – Teaching staff feeling stretched and unable to commit to technology initiatives
- Resources for curriculum development recently reinstated, need to link to be able to provide useful technology resources

## Emerging Questions

- What can Spring Lake Park Schools do to improve and maintain technology services that meet the needs of students, staff and community?
- What role does technology play in the curriculum and classroom?
- How can technology become transparent within the taught curriculum?
- What additional tools can be provided for teachers and administration to assist integration of summative assessment with formative assessment?
- What is needed in the classroom to support teaching and learning?
- What resources can be provided for students to expand the walls of the classroom electronically?
- What enhancements are required to improve and maintain a safe and secure infrastructure?
- What resources are required to provide a secure document management system?
- What enhancements are needed to reach out to the parents and community?
- What technology is needed to ensure all stakeholders are safe and secure within the district?

# Spring Lake Park Schools Technology

## Our District Purpose

**High Expectations**  
**High Achievement**  
**For all.**  
**No Excuses**

## Our District Values (draft 8/10/06)

**Courage:** Doing and saying the right thing at the right time in the right way despite challenge, adversity, or conflicting self interests.

**Integrity:** Always aligning our actions with our values and beliefs.

**Shared Responsibility:** Working together interdependently and collaboratively, learning from one another, entrusting one's self interest to another, and taking ownership for our individual and collective actions and decisions.

**Respect:** Listen to, accept, and value each individual in the Spring Lake Park Schools and Community.

**Accountability:** To fulfill one's roles and responsibilities and be responsive to the results.

**Excellence:** A relentless and intentional effort in continuous improvement.

**Innovation:** Purposeful, courageous, continuous improvement through research and action.

**Learning:** Continuous, meaningful and challenging effort that ensures student success.



## Our Technology Vision for the Future

Spring Lake Park Schools Technology will align to the district purpose and strategic framework to support student achievement.



## Our Technology Priorities

*After reflecting on our current practices, we have identified the following priorities (greatest area(s) of need) that we need to focus on for continuous improvement of student learning:*

### Effective Operations and Stewardship of Resources

- Maintain and enhance a district technology improvement plan to provide effective and efficient technology systems.
- Provide a high level of customer support to District 16 stakeholders by maintaining an effective and efficient technology services department.
- Keep current with new trends in order to help position the district for ongoing improvements.

### Student and Learning and Development

- Technology integrated into the K12 curriculum to support and improve student achievement.
- Technology resources expand beyond the walls of the classroom to support student learning.

### Attraction and Ongoing Development of High Quality Staff

- Staff using technology to enhance their professional productivity, decision making and effectiveness.
- Maintain skills of district technology services department to support District 16 stakeholders.

### Safe and Healthy Working and Learning Environments

- An accessible but safe and secure infrastructure to technology resources.
- Provide a comprehensive understanding of the district policies and procedures regarding the use of technology resources for parents, staff and students.
- Safe schools aided by technology providing a safe school environment.

### Family and Community Connections and Partnerships

- Communication between the district, parents and the community aided by technology.
- Promote the strengths of our school district to the community and beyond.

# Criteria II: Vision, Goals, Objectives and Strategies for Technology

## Effective Operations and Stewardship of Resources

### Priority

Maintain and enhance a district technology improvement plan to provide effective and efficient technology systems.

### Outcomes

- A district technology improvement plan that will include:
  - Network Infrastructure
  - Computer Systems
  - Support Computers
  - Video Systems
  - Classroom Technology
  - Community Connections
  - Software Applications
  - Printing and Duplication
  - Professional Development

### Priority

Provide a high level of customer support to District 16 stakeholders by maintaining an effective and efficient technology services department.

### Outcomes:

- A support team structure improving work flow and department effectiveness.
- An effective and efficient Help Desk to support customer technology needs.
- Help desk management resources streamlining work and project requests improving processes, project responsiveness and communication to stakeholders.

### Priority

Keep current with new trends in order to help position the district for ongoing improvements.

### Outcomes:

- Research of new technologies and best practices in hardware and software applications to improve student learning and staff use of technology for our schools.

## Student and Learning and Development

### Priority

Technology integrated into the K12 curriculum to support and improve student achievement.

### Outcomes:

- Technology use in the classrooms integrated with curriculum.
- Computers and training to support computer based assessment and analysis
- Staff development opportunities assisting teachers in making technology seamless in their classrooms

### Priority

Technology resources expand beyond the walls of the classroom to support student learning.

### Outcomes

- Classroom technology tools and applications for students to prepare them to be successful in the technological world.
- Transparent access to applications, communications and class work for students; making it available any place and any time.
- Online educational resources library for students.
- Preparedness for community, state and school disaster.

## Attraction and Ongoing Development of High Quality Staff

### Priority

Staff using technology to enhance their professional productivity, decision making and effectiveness.

### Outcomes

- Staff technology expectations and proper use align as it pertains to various positions.
- Technology professional development opportunities available to staff in a variety of ways.
- Provide remote connectivity to network resources for staff.

### Priority

Maintain skills of district technology services department to support District 16 stakeholders.

### Outcomes

- Technology expectations and proper use align as it pertains to various positions.
- Technology professional development opportunities available to staff in a variety of ways.

## Safe and Healthy Working and Learning Environments

### Priority

An accessible but safe and secure infrastructure to technology resources.

### Outcomes

- A monitored solution for internet filtering, virus protection and security to provide safe access to intranet and internet services

### Priority

Provide a comprehensive understanding of the district policies and procedures regarding the use of technology resources for parents, staff and students.

### Outcomes

- Training and awareness program opportunities for online and technology safety.

### Priority

Safe schools aided by technology providing a safe school environment.

### Outcomes

- Secure monitored environment providing a safe working and learning environment.

## Family and Community Connections and Partnerships

### Priority

Communication between the district, parents and the community aided by technology.

### Outcomes

- District and school web pages that inform parents and the community about general news, activities, policies, and emergency information.
- Email and voice communication systems providing timely information to parents, student, staff and community.
- Parent portal system communicating student information and achievement

### Priority

Promote the strengths of our school district to the community and beyond.

### Outcomes

- A partnership with the cable TV providers in the communities of Blaine, Spring Lake Park and Fridley providing universal coverage of District 16 programming.
- An online video library that mirrors traditional cable TV programming on the District's web site.

# Growth, Transition and Change

## Systems View - A look at our current system

<b>School Priorities</b> <i>Aligned with district strategic directions &amp; initiatives</i>	<b>Keep Doing</b> <i>Control Work - Practices that keep our technology department healthy and fit and support the strategic direction</i>	<b>Adaptive Work Projects</b>	<b>Learning Work Projects</b>	<b>Emerging</b>
<b>Effective Operations and Stewardship of Resources</b> -Maintain and enhance a district technology improvement plan to provide effective and efficient technology systems. -Provide a high level of customer support to District 16 stakeholders by maintaining an effective and efficient technology services department. -Keep current with new trends in order to help position the district for ongoing improvements.	<ul style="list-style-type: none"> <li>• Short Term Technology Improvement Plan Implementation/Upgrades 2006-2007</li> <li>• Student Data Systems</li> <li>• Human Resource and Business Management Systems</li> <li>• Help Desk</li> <li>• Replacement and new Initiatives Procedure</li> <li>• Record Management</li> <li>• Integrating Data Systems</li> <li>• Maintain current tech related systems</li> <li>• Maintain District Technology Budgets</li> </ul>	<ul style="list-style-type: none"> <li>• Integrated Data Systems</li> <li>• Technology Continuous Improvement Plan</li> </ul>	<ul style="list-style-type: none"> <li>• Records Management System</li> <li>• Technology Department Operation Review and enhancement</li> <li>• Help desk evaluation and improvements.</li> <li>• Evaluation of current help desk tools, resources and application systems</li> </ul>	<ul style="list-style-type: none"> <li>• Keep current with technology trends, applications and hardware systems</li> </ul>
<b>Student and Learning and Development</b> -Technology integrated into the K12 curriculum to support and improve student achievement. -Technology resources expand beyond the walls of the classroom to support student learning.	<ul style="list-style-type: none"> <li>• Online Testing</li> <li>• Assessment and Tool for Students</li> <li>• Measure of Academic Progress</li> <li>• Continue to support Curriculum Management Systems</li> <li>• Continue to support Assessment Gateway</li> <li>• Technology professional development</li> </ul>	<ul style="list-style-type: none"> <li>• Connection with curriculum development task forces</li> <li>• Classroom and instructional technology tools and resources</li> <li>• Assessment Gateway and data reporting systems</li> </ul>	<ul style="list-style-type: none"> <li>• Core student technology skills and needs to comply with 8<sup>th</sup> grade technology literacy requirement.</li> <li>• Student Portal and online resources</li> <li>• Continuance of Education in the event of a mandatory school shutdown.</li> </ul>	<ul style="list-style-type: none"> <li>• Integrated Data Warehouse System</li> <li>• Elementary Report Cards</li> </ul>

<p><b>Attraction and Ongoing Development of High Quality Staff</b>  - Staff using technology to enhance their professional productivity, decision making and effectiveness.  - Maintain skills of district technology services department to support District 16 stakeholders.</p>	<ul style="list-style-type: none"> <li>• Tech Tutor <ul style="list-style-type: none"> <li>○ Campus Training (Campus on Campus)</li> <li>○ Weekly Tech Tutor</li> </ul> </li> <li>• Human Resource and Business Management Systems</li> </ul>	<ul style="list-style-type: none"> <li>• Core technology skills and needs assessment</li> <li>• Technology professional development</li> </ul>	<ul style="list-style-type: none"> <li>• Portal, online resources and access for staff</li> </ul>	<ul style="list-style-type: none"> <li>• Online Professional Development</li> </ul>
<p><b>Safe and Healthy Working and Learning Environments</b>  - An accessible but safe and secure infrastructure to technology resources.  - Provide a comprehensive understanding of the district policies and procedures regarding the use of technology resources for parents, staff and students.  - Safe schools aided by technology providing a safe school environment.</p>	<ul style="list-style-type: none"> <li>• AUP</li> <li>• Online Safety - Parent and Community</li> </ul>	<ul style="list-style-type: none"> <li>• Online Safety – Student</li> <li>• Online Safety – Staff</li> <li>• Firewall, Content Filtering and Virus Protection</li> <li>• Monitored Security Systems</li> </ul>	<ul style="list-style-type: none"> <li>• AUP</li> </ul>	
<p><b>Family and Community Connections and Partnerships</b>  - Communication between the district, parents and the community aided by technology.  - Promote the strengths of our school district to the community and beyond.</p>	<ul style="list-style-type: none"> <li>• Web</li> <li>• Communications</li> <li>• E-News</li> <li>• Calendars</li> <li>• Parent Portal</li> </ul>	<ul style="list-style-type: none"> <li>• Web Redesign</li> </ul>	<ul style="list-style-type: none"> <li>• Voice Notification System</li> <li>• Video and Cable TV enhancements</li> <li>• Online Video Library</li> </ul>	<ul style="list-style-type: none"> <li>• Translated Services</li> </ul>

**What needs to leave the system?** *What do we need to stop doing?*

- Computer programs and hardware purchased in isolation.
- Silo technology projects that do not align to district goals.
- Departments and schools purchasing technology without going through the defined process.
- Philosophy that technology services is a separate entity of the district organization.
- The philosophy that computer games are primary use of technology and that labs are used as “fillers”.

### Criteria III: Policies and Procedures:

District 16 uses Minnesota School Board Association (MSBA) and Minnesota Association of School Administrators (MASA) model policies as the basis for policy formulation. Included are policies that adhere to CIPA compliance, network and data security and equitable access. Any policy change recommendations are referred to the Superintendent of Schools.

District 16 will continue to update and enhance our district web site; maintaining a standardized web management system and continuing to strive to be in compliance with the ADA guidelines.

Policies and procedures are provided to staff, students and the community in a variety of ways. All policies are posted on the district web site and are available for reference at the district offices. Some key policies and procedures are published in the district calendar. Procedures are available to staff and students in handbooks.

# Policies

Policy Number	Policy	Adopted Date
524	<p align="center"><b>Computer, Network and Internet Acceptable Use</b></p> <ul style="list-style-type: none"> <li>• Purpose</li> <li>• General Statement of Policy</li> <li>• Limited Educational Purpose</li> <li>• Use of System is a Privilege</li> <li>• Unacceptable Uses</li> <li>• Consistency with other School Polices</li> <li>• Limited Expectation of Privacy</li> <li>• Computer, Network and Internet Use Agreement</li> <li>• Limitation on School District Liability</li> <li>• User Notification</li> <li>• Parents' Responsibility</li> <li>• Implementation</li> <li>• Acceptable Use Agreements for Students, Parents and Staff</li> </ul>	January 23, 2001 Revised September 28, 2004 April 10, 2007
711	<p align="center"><b>Videotaping On School Busses</b></p> <ul style="list-style-type: none"> <li>• Purpose</li> <li>• General Statement of Policy</li> <li>• Placement</li> <li>• Use of Videotape</li> </ul>	May 8, 2001
713	<p align="center"><b>Copyright Policy</b></p> <ul style="list-style-type: none"> <li>• Purpose</li> <li>• General Statement</li> <li>• School District Copyrights</li> <li>• Policy Dissemination</li> </ul>	June 10, 2003
712	<p align="center"><b>Video Surveillance Other Than On Buses</b></p> <ul style="list-style-type: none"> <li>• Purpose</li> <li>• General Statement of Policy</li> <li>• Placement</li> <li>• Use of Videotape</li> </ul>	May 8, 2001
704	<p align="center"><b>Development and maintenance of an Inventory of Fixed Assets and Fixed Asset Accounting System</b></p> <ul style="list-style-type: none"> <li>• Purpose</li> <li>• General Statement of Policy</li> <li>• Development of Inventory and Accounting System</li> <li>• Report</li> </ul>	May 8, 2001
802	<p align="center"><b>Disposition of Obsolete Equipment and Materials</b></p> <ul style="list-style-type: none"> <li>• Purpose</li> <li>• General Statement of Policy</li> <li>• Definitions</li> <li>• Manner of Disposition</li> </ul>	May 8, 2001 Revised June 8, 2004 January 10, 2006 July 11, 2006

Policy Number	Policy	Adopted Date
515	<p align="center"><b>Protection and Privacy of Pupil Records</b></p> <ul style="list-style-type: none"> <li>• Purpose</li> <li>• General Statement of Policy</li> <li>• Definitions</li> <li>• General Classification</li> <li>• Statement of Rights</li> <li>• Disclosure of Educational Records</li> <li>• Release of Directory Information</li> <li>• Disclosure of Private Records</li> <li>• Disclosure of Confidential Records</li> <li>• Disclosure of School Records Prior to Exclusion or expulsion hearing</li> <li>• Limit of Re-disclosure</li> <li>• Responsible Authority, Record Security and Record Keeping</li> <li>• Right to inspect and review Education Records</li> <li>• Request to amend records; procedures to challenge data</li> <li>• Problems Accessing Data</li> <li>• Complaints for noncompliance</li> <li>• Waiver</li> <li>• Annual Notification of Rights</li> <li>• Destruction and Retention of Records</li> <li>• Copies of Policy</li> </ul>	<p align="center">March 13, 2001 Revised September 28, 2004 May 10, 2005</p>
520	<p align="center"><b>Student Surveys</b></p> <ul style="list-style-type: none"> <li>• Purpose</li> <li>• General Statement of Policy</li> <li>• Student Surveys in General</li> <li>• Student Surveys conducted as part of Department of Education Program</li> <li>• Public Notice (Attachment)</li> </ul>	<p align="center">March 13, 2001 Revised August 24, 2004</p>
521	<p align="center"><b>Student Disability Nondiscrimination</b></p> <ul style="list-style-type: none"> <li>• Purpose</li> <li>• General Statement of Policy</li> <li>• Coordinator</li> </ul>	<p align="center">March 13, 2001 Revised May 11, 2004</p>
402	<p align="center"><b>Disability Nondiscrimination</b></p> <ul style="list-style-type: none"> <li>• Purpose</li> <li>• General Statement of Policy</li> </ul>	<p align="center">January 9, 2001 Revised May 11, 2004</p>
406	<p align="center"><b>Public and Private Personnel Data</b></p> <ul style="list-style-type: none"> <li>• Purpose</li> <li>• General Statement of Policy</li> <li>• Definitions</li> <li>• Public Personnel Data</li> <li>• Private Personnel Data</li> <li>• Multiple Classifications</li> <li>• Change in classifications</li> <li>• Responsible Authority</li> <li>• Employee Authorization release Form</li> </ul>	<p align="center">January 9, 2001 Revised June 8, 2004 March 8, 2005 June 13, 2006</p>
408	<p align="center"><b>Subpoena of a School District Employee</b></p> <ul style="list-style-type: none"> <li>• Purpose</li> <li>• General Statement of Policy</li> <li>• Data Classification</li> <li>• Application and Procedures</li> </ul>	<p align="center">January 9, 2001</p>
425	<p align="center"><b>Staff Ethics</b></p> <ul style="list-style-type: none"> <li>• Purpose</li> <li>• General Statement of Policy</li> </ul>	<p align="center">June 10, 2003</p>

Listed below are technology procedures that are currently in place or being developed.

Topic	Procedure
Disaster Recovery	Reviewing/modifying
Use of Email	Being developed
Use of Personal Equipment on the network infrastructure.	Reviewing/modifying
Donations of Technology related equipment	Reviewing/modifying
Procedures for use of Electronic Devices – PDA, Cell Phones, etc.	Being developed
Purchasing Procedures for Technology	In Place
Security – Computers, Equipment and Infrastructure	In Place
Parent Portal Procedures	In Place/modify
Check out of district equipment and use of equipment off site	Being developed
Help desk procedure	In Place/ reviewing
Xerox/printing	In Place
Websites	In Place/reviewing
Grant Writing	In Place
Customer Support	In Place/reviewing

# Criteria IV: Technology Infrastructure, Management, and Support

## TECHNOLOGY INFRASTRUCTURE, MANAGEMENT AND SUPPORT QUESTIONS FOR SCHOOL DISTRICTS, CHARTER SCHOOLS AND NONPUBLIC SCHOOLS

Please describe plans for technology implementation based on responses to the following questions. Think about these questions in terms of a planning context. For example, where are you now in terms of telecommunications/Internet connectivity and where do you need or want to be at the end of the planning cycle? The table can be expanded as needed to provide complete information.

QUESTION	RESPONSE
What is your telecommunications/Internet connectivity capacity in your school district or school for Internet access and video connectivity?	The district intranet consists of five sites interconnected with a fiber backbone core with high speed network switching equipment. About 50% of the backbone has been updated to gigabit. The internet connectivity consists on a scalable ATM circuit to our internet service provider. The current speed is 3 megabit. Telecommunications capacity consists of 3 digital PRI T1 circuits.
Do you have plans to expand this capacity within the next three to four years?	Intranet connectivity improvements are part of our technology improvement plan. High speed gigabit backbones will be supplied to all network switching equipment. Internet services will be converted to a fiber connection to our ISP with a scalable bandwidth solution starting at 4-6 megabit. Telecommunication capacity will increase to the equivalent four digital T1 circuits to the expanding district facilities.
If you plan to expand telecommunications capacity, what will be your anticipated capacity by the end of this planning period (July 1, 2011)?	An additional digital T1 circuit is currently planned for the construction of a new elementary school.
What is your student to Internet-connected computer ratio? What will this ratio be at the end of the planning cycle?	Current: 7 students per computer End of cycle: based on a 20% increase in student/computer ratio in the next four years, we estimate about 5 students per computer
What is your teacher to Internet-connected computer ratio? What will this ratio be at the end of the planning cycle?	1 teacher per computer
Are the majority of the computers accessible for students located within labs or classrooms?	All sites have at least one computer lab to serve student. Media centers are available for student use before and after school. Mobile laptop labs are available at some sites for use in the classroom and plans are in place to expand this program.
What is the average age of computer equipment used for instruction?	Lab Computer and Mobile labs range in age from 1-8 years. Instructional machines in the classroom range from 1-6 years.
What is timeline for your computer equipment replacement cycle?	4 Years
What is your computer platform? PC-based, MacIntosh-based or both?	90% of the machines are PC-based computers. MacIntosh-based computers are being phased out.
How many technology support staff do	A technology coordinator manages a software/application

QUESTION	RESPONSE
you have to manage your technology infrastructure and network?	programmer, a telecommunication technician, six technical support specialists and 1.5 clerical and student services support.
Is the technology support staff sufficient to effectively manage your technology infrastructure and network? If not, what staff capacity do you think you need?	As technology trends continue to grow, technology support resources have become necessary in additional areas other than infrastructure and network; areas such as security, professional development, training, software management and support of community and parents. Support staff resources will be required to support the growth of these new technologies.
Is assistive technology for students with special needs provided and supported in your school district or school?	The technology department has a technical support specialist that has received training in assistive technology and works with the district special education department to identify and find solutions for students.
Are technology support staff provided with the necessary training they need, including training associated with assistive technology?	The district provides professional development opportunities for support staff but has been limited over the past years due to budget constraints.
How and when are technology support staff provided with training?	<ul style="list-style-type: none"> <li>● Online training opportunities with suppliers</li> <li>● Conferences, workshops and events</li> <li>● Research online, technical books and materials</li> </ul>
What particular challenges does your school district or school face in providing sufficient access and technology resources to your staff and students?	<p>Limited resources</p> <ul style="list-style-type: none"> <li>● Technology hardware outdated</li> <li>● Lack of set budget to support an ongoing replacement plan</li> <li>● Time – Teaching staff feeling stretched and unable to commit to technology initiatives</li> </ul> <p>Resources for curriculum development recently reinstated, need to link to be able to provide useful technology resources</p>

## Criteria V: Role of School Library Media Center and School Library Media Center Staff

Each school in our district has a media center staffed with a media center and paraprofessionals. School library personnel assist in providing relevant resources, integrating information literacy in curriculum, instructing students and staff, assistance in planning, and implementing instruction. Media staff are instrumental in supporting online assessment in the buildings.

Media specialist positions in the district have been maintained at the current level for the past three years.

The high school partners with other libraries through MINITEX and Anoka Public Library to share resources for students and staff. Some school library media specialists are members of professional organizations like MEMO and ALA.

## **Criteria VI: Staff Development and Training**

The Technology Department offers training support to staff through the Professional Development and Learning Academy (PDLA). Tech Tutor and other offerings can be found in the PDLA information from the district.

Tech Tutor is designed to support teachers throughout the year, the following is a description of Tech Tutor:

### **Tech Tutor:**

A monthly day is set aside for each building where technology staff share information on a topic and be available to help with any technology applications (Campus, Microsoft Office, GroupWise, etc.).

### **Tech Tutor Campus Support:**

Technology staff is on hand in buildings to help teachers during key times throughout the year to support our student information system.

### **Tech Tutor OnDemand:**

Groups/buildings can fill out the Tech Tutor OnDemand form to set up small group tech tutor session at their convenience.

### **TIES**

Spring Lake Park Schools is a Member of TIES. TIES offers a variety of classes throughout the year. These courses are free to Spring Lake Park employees.

# Criteria VII: Budget for Technology

## BUDGET TEMPLATE FOR SCHOOL DISTRICTS, CHARTER SCHOOLS, AND NONPUBLIC SCHOOLS

UFARS OBJECT CODE	CATEGORY	ITEM(S) DESCRIPTION	FY2008 BUDGET	FY2009 BUDGET	FY2010 BUDGET	FY2011 BUDGET
100	Salaries and Wages for Technology Staff	Coordinator of Technology Assessment and Instructional Technology Database/Application Development 6 - Technology Support Specialists 1.5 Clerical Support Staff/MARSS support	581,500	603,783	624,566	645,859
200	Fringe Benefits for Technology Staff	Auto, Internet and Phone Allowance	24,120	24,120	25,000	25,000
300	Purchased Technology Services					
	Consultant Services	Miscellaneous Services	3,000	3,000	3,500	3,500
	Communications (telephone, Internet access)	Telecommunication Systems Internet Access	59,700 12,500	59,700 14,000	75,000 14,000	75,000 14,000
	Computer and System Services	NA				
	Technology Staff Development	Classes and Trainings	10,000	10,000	12,000	12,000
	Technology Workshops and Conferences	Workshops and Conferences	4,200	4,200	5,000	5,000
	Technology Leases and Rentals	NA				
	Purchased Technology Services (i.e., maintenance)	Maintenance Contracts Web Development Services	5,000	5,000	5,000	5,000
400	Supplies and Materials (computer software, etc. both instructional and non-instructional)	Repair Parts, Supplies and Software	40,000	50,000	50,000	50,000
500	Capital Expenditures (technology equipment)	Hardware and Equipment Technology Improvement Plan Proposed	120,000 665,000	120,000 665,000	120,000 665,000	120,000 665,000
800	Other Expenditures (list)	Human Resource System, Payroll, Finance Student Information System	112,000 25,000	118,000 25,000	124,000 30,000	130,000 30,000

# Criteria VII: Implementation Plan

Key: R = Research, P=Plan, I = Implement, M = Maintain/Continuous Improve

## Effective Operations and Stewardship of Resources

Priorities	Outcomes	Project Learning and Adaptive Work	Y1	Y2	Y3	Y4	Who Is Responsible
Maintain and enhance a district technology improvement plan to provide effective and efficient technology systems.	<p><b>A district technology improvement plan that will include:</b></p> <ul style="list-style-type: none"> <li>-Network Infrastructure</li> <li>-Computer Systems</li> <li>-Support Computers</li> <li>-Video Systems</li> <li>-Classroom Technology</li> <li>-Community Connections</li> <li>-Software Applications</li> <li>-Printing and Duplication</li> <li>-Professional Development</li> </ul>	<p>Integrated Data Systems</p> <p>Technology Improvement Plan</p> <p>Record Management System</p>	R	PI	M	M	<p>District Technology Coordinator</p> <p>District Technology Coordinator</p> <p>District Technology Coordinator</p>
Provide a high level of customer support to District 16 stakeholders by maintaining an effective and efficient technology services department.	<ul style="list-style-type: none"> <li>•A support team structure improving work flow and department effectiveness.</li> <li>•An effective and efficient Help Desk to support customer technology needs.</li> <li>•Help desk management resources streamlining work and project requests improving processes, project responsiveness and communication to stakeholders.</li> </ul>	<p>Technology Department Operation Review and enhancement</p> <p>Help desk evaluation and improvements.</p> <p>Evaluation of current help desk tools, resources and application systems</p>	I	M	M	M	<p>District Technology Coordinator</p> <p>District Technology Coordinator</p> <p>District Technology Coordinator</p>
Keep current with new trends in order to help position the district for ongoing improvements.	<ul style="list-style-type: none"> <li>•Research of new technologies and best practices in hardware and software applications to improve student learning and staff use of technology for our schools.</li> </ul>	<p>Keep current with technology trends, applications and hardware systems</p>	M	M	M	M	<p>District Technology Coordinator and Instructional Technology Coordinator</p>

# Criteria VII: Implementation Plan

Key: R = Research, P=Plan, I = Implement, M = Maintain/Continuous Improve

## Student and Learning and Development

Priorities	Outcomes	Project Learning and Adaptive Work	Y1	Y2	Y3	Y4	Who Is Responsible
Technology integrated into the K12 curriculum to support and improve student achievement.	<ul style="list-style-type: none"> <li>•Technology use in the classrooms integrated with curriculum.</li> <li>•Computers and training to support computer based assessment and analysis</li> <li>•Staff development opportunities assisting teachers in making technology seamless in their classrooms.</li> </ul>	Connection with curriculum development task forces Classroom and instructional technology tools and resources Assessment Gateway and data reporting systems	RPIM	RPIM	RPIM	RPIM	Instructional Technology Coordinator
		Technology professional development	M	M	M	M	Instructional Technology Coordinator
			M	M	M	M	Instructional Technology Coordinator and District Technology Coordinator
Technology resources expand beyond the walls of the classroom to support student learning.	<ul style="list-style-type: none"> <li>•Classroom technology tools and applications for students to prepare them to be successful in the technological world.</li> <li>•Transparent access to applications, communications and class work for students; making it available any place and any time.</li> <li>•Online educational resources library for students.</li> <li>•Preparedness for community, state and school disaster.</li> </ul>	Core student technology skills and needs to comply with 8th grade technology literacy requirement.	RP	I	M	M	Instructional Technology Coordinator
		Student Portal and online resources	RP	I	I	M	District Technology Coordinator
		Continuance of education in the event of a mandatory school shut down	RP	I	M	M	School Safety Coordinator

## Criteria VII: Implementation Plan

Key: R = Research, P=Plan, I = Implement, M = Maintain/Continuous Improve

### Attraction and Ongoing Development of High Quality Staff

Priorities	Outcomes	Project Learning and Adaptive Work	Y1	Y2	Y3	Y4	Who Is Responsible
Staff using technology to enhance their professional productivity, decision making and effectiveness.	<ul style="list-style-type: none"> <li>•Staff technology expectations and proper use align as it pertains to various positions.</li> <li>•Technology professional development opportunities available to staff in a variety of ways.</li> <li>•Provide remote connectivity to network resources for staff.</li> </ul>	Core technology skills and needs assessment	R	IP	M	M	Instructional Technology Coordinator and District Technology Coordinator Instructional Technology Coordinator and District Technology Coordinator District Technology Coordinator
		Technology professional development	M	M	M	M	
		Portal, online resources and access for staff		RP	I	M	
Maintain skills of district technology services department to support District 16 stakeholders.	<ul style="list-style-type: none"> <li>• Technology expectations and proper use align as it pertains to various positions.</li> <li>•Technology professional development opportunities available to staff in a variety of ways.</li> </ul>	Core technology skills and needs assessment	PI	M	M	M	District Technology Coordinator
		Technology professional development	RPI	M	M	M	District Technology Coordinator

## Criteria VII: Implementation Plan

Key: R = Research, P=Plan, I = Implement, M = Maintain/Continuous Improve

### Safe and Healthy Working and Learning Environments

Priorities	Outcomes	Project Learning and Adaptive Work	Y1	Y2	Y3	Y4	Who Is Responsible
An accessible but safe and secure infrastructure to technology resources.	•A monitored solution for internet filtering, virus protection and security to provide safe access to intranet and internet services	Firewall, Content Filtering and Virus Protection	I	M	M	M	District Technology Coordinator and School Safety Coordinator
Provide a comprehensive understanding of the district policies and procedures regarding the use of technology resources for parents, staff and students.	•Training and awareness program opportunities for online and technology safety.	Online safety  Refine Acceptable Use Policy	M  RPI	M  M	M  M	M  M	School Safety Coordinator
Safe schools aided by technology providing a safe school environment	•Secure monitored environment providing a safe working and learning environment.	Monitored Security Systems	I	IM	IM	IM	School Safety Coordinator

# Criteria VII: Implementation Plan

Key: R = Research, P=Plan, I = Implement, M = Maintain/Continuous Improve

## Family and Community Connections and Partnerships

Priorities	Outcomes	Project Learning and Adaptive Work	Y1	Y2	Y3	Y4	Who Is Responsible
Communication between the district, parents and the community aided by technology.	<ul style="list-style-type: none"> <li>•District and school web pages that inform parents and the community about general news, activities, policies, and emergency information.</li> <li>•Email and voice communication systems providing timely information to parents, student, staff and community.</li> <li>•Parent portal system communicating student information and achievement.</li> </ul>	Website Redesign Project	PIM	PIM	PIM	PIM	District Technology Coordinator and District Communications Coordinator
		Voice Notification System	RPI	M	M	M	District Technology Coordinator and District Communications Coordinator
		Parent Portal Evaluation and Refinement	RPI	M	M	M	Instructional Technology Coordinator
Promote the strengths of our school district to the community and beyond.	<ul style="list-style-type: none"> <li>•A partnership with the cable TV providers in the communities of Blaine, Spring Lake Park and Fridley providing universal coverage of District 16 programming.</li> <li>•An online video library that mirrors traditional cable TV programming on the District's web site.</li> </ul>	Video and Cable TV enhancements		RPI	M	M	District Communications Coordinator
		Online Video Library	M	M	M	M	District Technology Coordinator and District Communications Coordinator

## Criteria IX: Evaluation

Maintaining a rich technology learning and teaching environment is the key purpose of this technology plan. It is a continuous cycle of planning, implementation, studying and adjusting. Monitoring and adjusting of the plan is ongoing, there is no end.

The Technology Planning Committee is responsible for the formative and summative evaluation of the technology plan. The evaluation plan identifies the progress and who is responsible for collecting the data. The evaluation will be updated annually.

# EVALUATION OF 2004-2007 TECHNOLOGY PLAN

## High Student Performance and Achievement

Goal	Objectives	Y1	Y2	Y3	Outcome and Comments
Technology will be integrated into the district K-12 curriculum, supporting improved student learning.	Students will demonstrate learning through a variety of technology applications.	IP	IP	IP	
	K-12 curriculum and assessment strategies will be provided by a software application solution.	IP	IP	C	Y1 Research products and developed criteria for selection – Y2 choose and implement product - Staff will receive updated computers and software. Y3 – Implementation of Assessment Gateway and Atlas Curriculum Mapping Software
Utilize technology for formative and summative assessments and improve data access to increase student achievement	Staff will have effective tools to assist in the collection, analysis and reporting of summative and formative data.	IP	IP	C	Y1 Research products and developed criteria for selection – Y2 choose and implement product. Staff will receive updated computers and software. Y3 – Implementation of Assessment Gateway and Atlas Curriculum Mapping Software

Progress Codes:  
 NS = Not Started  
 IP = In Progress  
 C = Completed  
 A = Abandoned

Year 1 = FY2004-2005  
 Year 2 = FY2005-2006  
 Year 3 = FY2006-2007

# EVALUATION OF 2004-2007 TECHNOLOGY PLAN

## High Performing Staff

Goals	Objectives	Y1	Y2	Y3	Outcomes and Comments
Staff will be able to use technology to enhance their professional productivity, decision making and effectiveness.	District-wide competencies will be developed for staff.	IP	IP	IP	Y1 – Task force created draft of competencies.
	An Assessment tool will be used to measure staff technology competencies.	NS	NS	IP	Changed Y2 to R and Y3 to I Changed to R Y3
	Embed strategies for achieving technology skills into continuous staff development opportunities to master the technology skills that are fundamental to job requirements.	IP	IP	IP	Included in 2005-2006 District Staff Development Plan. Included in 2006-2007 District Staff Development Plan

Progress Codes:  
 NS = Not Started  
 IP = In Progress  
 C = Completed  
 A = Abandoned

Year 1 = FY2004-2005  
 Year 2 = FY2005-2006  
 Year 3 = FY2006-2007

# EVALUATION OF 2004-2007 TECHNOLOGY PLAN

## Enhance Family and Community Partnerships

Goals	Objectives	Y1	Y2	Y3	Outcomes and Comments
Technology will enhance and promote communication between the district, parents and the community.	Continue to open communication to student progress (Assignment information, grade book, census information, etc.)	IP	IP	IP	Changed objective to eliminate use of specific product – Y1 research CMS to assist in this objective to be implemented Y2.
	Provide access to student lunch accounts for balance and on-line payment	C			Opened August 2004
	Maintain the district web page to inform parents and the community about general news, activities, policies, emergency information and forms.	IP	IP	C	Y1 – Completed a new District Web Page Presence. Y2 continue to improve web page content and add new easy to use content management system. Y3 Debut new website
	Develop programming for cable TV which highlights student and district achievements and activities.	IP	IP	IP	Changed Yr1 to research and Yr2 to implementation Y3 – Continue to implement
	Extend on-line learning to parents and other community members.	IP	IP	IP	Changed Yr1 Yr 2 to research and Yr 3 to implementation
	Provide technology classes and open labs for the community.	A			Abandoned based on research and communication with District Community Services Director.

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 A = Abandoned

Year 1 = FY2004-2005  
 Year 2 = FY2005-2006  
 Year 3 = FY2006-2007

# EVALUATION OF 2004-2007 TECHNOLOGY PLAN

## Safe, Supportive and Welcoming Schools

Goals	Objectives	Y1	Y2	Y3	Outcomes and Comments
Technology will assist in providing staff, students and parents a safe, secure and welcoming environment.	Provide a secure network environment by maintaining and updating internet content filtering and firewall technologies while staying in compliance with CIPA.	IP	IP	IP	Y2 to implement new infrastructure equipment if budget allows
	Provide daily schedules, maps and directories at all sites.	NS	NS	NS	
	Replace district telephone system.	IP	IP	IP	Changed Yr1 Yr 2 to research and Yr 3 to implementation due to budget
	Improve paging, emergency communication systems and security systems.	IP	IP	IP	Changed Yr1 Yr 2 to research and Yr 3 to implementation due to budget

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 IP = In Progress  
 C = Completed  
 A = Abandoned

Year 1 = FY2004-2005  
 Year 2 = FY2005-2006  
 Year 3 = FY2006-2007

# *EVALUATION OF 2004-2007 TECHNOLOGY PLAN*

## *Effective Resource Management*

Goals	Objectives	Y1	Y2	Y3	Outcomes and Comments
Provide appropriate technology resources (equipment and staffing) to support staff and educate students effectively.	Provide district training facility for staff and community.	-	-	-	Bond permitting/ Waiting outcome of Facilities Study
	Develop an equipment replacement plan for all technology.	IP	IP	IP	
	Implement a district technology help desk.	C			Implemented September 2004
	Provide a secure, reliable and high speed infrastructure within the district for networks, internet, video and telecommunication systems.	IP	IP	IP	
	Upgrade existing equipment to support a high speed backbone, virtual private network for remote access, web portals for parent and student access, wireless infrastructure and implement virtual local area networks throughout the district.	IP	IP	IP	Y2 to implement new infrastructure equipment if budget allows
	Provide a secure and reliable district file server environment.	IP	IP	IP	
	Implement web portal service for staff, student, and community to access district networks from remote environments.	IP	IP	IP	Create list of possible elements – planning on meeting with a consultant
	Maintain and improve emergency power and data backup systems.	IP	IP	IP	
	Maintain licensing on existing file servers, operating systems	IP	IP	IP	

and software applications.

Expand wireless capabilities to include all facilities.

IP IP IP

Y2 to include expansion

- WMS
- WWE
- LA

Other building to get expansion if budget allows

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Year 1 = FY2004-2005  
Year 2 = FY2005-2006  
Year 3 = FY2006-2007

# ***EVALUATION OF 2004-2007 TECHNOLOGY PLAN***

## *Effective Resource Management*

Goals	Objectives	Y1	Y2	Y3	Outcomes and Comments
Continually research new trends in technology in order to position the district for ongoing improvements.	Investigate new technologies in file server hardware and software.	IP	IP	IP	
	Research new technologies through training and seminars.	IP	IP	IP	Y1 – Media and Tech staff attended TIES Tech Staff send to technical trainings
	Research benefits of classroom versus lab locations of personal computers.	IP	IP	IP	Added wireless carts for - LA - WMS - Professional Development

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 C = Completed  
 A = Abandoned

Year 1 = FY2004-2005  
 Year 2 = FY2005-2006  
 Year 3 = FY2006-2007

# Evaluation Plan 2007 - 2011

Progress Codes: NS = Not Started, IP = In Progress, C = Completed, A = Abandoned  
 Y1 = FY2007-2008 Y2 = FY2008-2009 Y3 = FY2009-2010 Y4= FY2010-2011

## Effective Operations and Stewardship of Resources

Priorities	Outcomes	Project Learning and Adaptive Work	Y1	Y2	Y3	Y4	Who Is Responsible
Maintain and enhance a district technology improvement plan to provide effective and efficient technology systems.	A district technology improvement plan that will include: -Network Infrastructure -Computer Systems -Support Computers -Video Systems -Classroom Technology -Community Connections -Software Applications -Printing and Duplication -Professional Development	Integrated Data Systems  Technology Continuous Improvement Plan  Records Management System					District Technology Coordinator District Technology Coordinator  District Technology Coordinator
Provide a high level of customer support to District 16 stakeholders by maintaining an effective and efficient technology services department.	<ul style="list-style-type: none"> <li>•A support team structure improving work flow and department effectiveness.</li> <li>•An effective and efficient Help Desk to support customer technology needs.</li> <li>•Help desk management resources streamlining work and project requests improving processes, project responsiveness and communication to stakeholders.</li> </ul>	Technology Department Operation Review and enhancement  Help desk evaluation and improvements.  Evaluation of current help desk tools, resources and application systems					District Technology Coordinator  District Technology Coordinator
Keep current with new trends in order to help position the district for ongoing improvements.	<ul style="list-style-type: none"> <li>•Research of new technologies and best practices in hardware and software applications to improve student learning and staff use of technology for our schools.</li> </ul>	Keep current with technology trends, applications and hardware systems					District Technology Coordinator and Instructional Technology Coordinator

# Evaluation Plan 2007 - 2011

Progress Codes: NS = Not Started, IP = In Progress, C = Completed, A = Abandoned  
 Y1 = FY2007-2008 Y2 = FY2008-2009 Y3 = FY2009-2010 Y4= FY2010-2011

## Student and Learning and Development

Priorities	Outcomes	Project Learning and Adaptive Work	Y1	Y2	Y3	Y4	Who Is Responsible
Technology integrated into the K12 curriculum to support and improve student achievement.	<ul style="list-style-type: none"> <li>•Technology use in the classrooms integrated with curriculum.</li> <li>•Computers and training to support computer based assessment and analysis</li> <li>•Staff development opportunities assisting teachers in making technology seamless in their classrooms.</li> </ul>	Connection with curriculum development task forces Classroom and instructional technology tools and resources Assessment Gateway and data reporting systems  Technology professional development					Instructional Technology Coordinator  Instructional Technology Coordinator  Instructional Technology Coordinator and District Technology Coordinator
Technology resources expand beyond the walls of the classroom to support student learning.	<ul style="list-style-type: none"> <li>•Classroom technology tools and applications for students to prepare them to be successful in the technological world.</li> <li>•Transparent access to applications, communications and class work for students; making it available any place and any time.</li> <li>•Online educational resources library for students.</li> <li>•Preparedness for community, state and school disaster.</li> </ul>	Core student technology skills and needs to comply with 8 <sup>th</sup> grade technology literacy requirement.  Student Portal and online resources  Continuance of education in the event of a mandatory school shut down					Instructional Technology Coordinator  District Technology Coordinator  School Safety Coordinator

# Evaluation Plan 2007 - 2011

Progress Codes: NS = Not Started, IP = In Progress, C = Completed, A = Abandoned  
 Y1 = FY2007-2008    Y2 = FY2008-2009    Y3 = FY2009-2010    Y4= FY2010-2011

## Attraction and Ongoing Development of High Quality Staff

Priorities	Outcomes	Project Learning and Adaptive Work	Y1	Y2	Y3	Y4	Who Is Responsible
Staff using technology to enhance their professional productivity, decision making and effectiveness.	<ul style="list-style-type: none"> <li>•Staff technology expectations and proper use align as it pertains to various positions.</li> <li>•Technology professional development opportunities available to staff in a variety of ways.</li> <li>•Provide remote connectivity to network resources for staff.</li> </ul>	Core technology skills and needs assessment  Technology professional development  Portal, online resources and access for staff					Instructional Technology Coordinator and District Technology Coordinator Instructional Technology Coordinator and District Technology Coordinator  District Technology Coordinator
Maintain skills of district technology services department to support District 16 stakeholders.	<ul style="list-style-type: none"> <li>• Technology expectations and proper use align as it pertains to various positions.</li> <li>•Technology professional development opportunities available to staff in a variety of ways.</li> </ul>	Core technology skills and needs assessment  Technology professional development					District Technology Coordinator  District Technology Coordinator

# Evaluation Plan 2007 - 2011

Progress Codes: NS = Not Started, IP = In Progress, C = Completed, A = Abandoned  
 Y1 = FY2007-2008    Y2 = FY2008-2009    Y3 = FY2009-2010    Y4= FY2010-2011

## Safe and Healthy Working and Learning Environments

Priorities	Outcomes	Project Learning and Adaptive Work	Y1	Y2	Y3	Y4	Who Is Responsible
An accessible but safe and secure infrastructure to technology resources.	•A monitored solution for internet filtering, virus protection and security to provide safe access to intranet and internet services	Firewall, Content Filtering and Virus Protection					District Technology Coordinator and School Safety Coordinator
Provide a comprehensive understanding of the district policies and procedures regarding the use of technology resources for parents, staff and students.	•Training and awareness program opportunities for online and technology safety.	Online safety Refine Acceptable Use Policy					School Safety Coordinator
Safe schools aided by technology providing a safe school environment.	•Secure monitored environment providing a safe working and learning environment.	Monitored Security Systems					

# Evaluation Plan 2007 - 2011

Progress Codes: NS = Not Started, IP = In Progress, C = Completed, A = Abandoned  
 Y1 = FY2007-2008    Y2 = FY2008-2009    Y3 = FY2009-2010    Y4= FY2010-2011

## Family and Community Connections and Partnerships

Priorities	Outcomes	Project Learning and Adaptive Work	Y1	Y2	Y3	Y4	Who Is Responsible
Communication between the district, parents and the community aided by technology.	<ul style="list-style-type: none"> <li>•District and school web pages that inform parents and the community about general news, activities, policies, and emergency information.</li> <li>•Email and voice communication systems providing timely information to parents, student, staff and community.</li> <li>•Parent portal system communicating student information and achievement.</li> </ul>	Website Redesign  Voice Notification System  Parent Portal Evaluation and Refinement					District Technology Coordinator and District Communications Coordinator  District Technology Coordinator and District Communications Coordinator
Promote the strengths of our school district to the community and beyond.	<ul style="list-style-type: none"> <li>•A partnership with the cable TV providers in the communities of Blaine, Spring Lake Park and Fridley providing universal coverage of District 16 programming.</li> <li>•An online video library that mirrors traditional cable TV programming on the District's web site.</li> </ul>	Video and Cable TV enhancements  Online Video Library					District Communications Coordinator  District Technology Coordinator and District Communications Coordinator

